# EDUCATION EXECUTIVE

## **Gatefold Specifications**

If you have any questions regarding the supply of artwork, please contact: production@intelligentmedia.co.uk or call 0203 794 8555 and we'll be happy to help.

## **LABEL KEY**

#### BLEED:

Each outer edge of all full page artwork requires 3mm of bleed to avoid any white space remaining when the paper is cut.

#### TRIM:

This is the size of the final publication.

#### SAFE:

I the publication.

The area all text and feature images should be placed within to avoid the artwork appearing unbalanced or being concealed in the binding of

## TOP TIPS

- The ideal file format to send us your artwork in is PDF. However, we will also accept EPS or TIFF files.
- Your artwork should be of high resolution, preferably more than 300DPI.
- Please allow a 3mm bleed on all sides of your artwork. This is the margin that we need when trimming prints.
- Please make sure that all the text on your artwork is at least 1cm from the edge of your design.
- Please convert all fonts in your artwork to outlines to ensure compatibility.
- Make sure your images are in CMYK colours (full colour), not RGB for example.

## Outer Gate (OG)



#### TRIM:

198mm wide x 297mm high

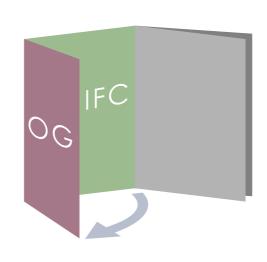
#### **BLEED**:

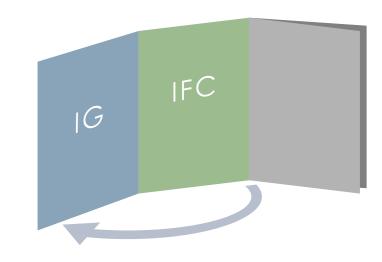
204mm wide x 303mm high

### SAFE:

All text should be 1cm from the edge of the page

## How does a gatefold work?





## Gatefold DPS

## IG Inside Inner gate front cover

#### SAFE:

All text should be 1cm from the edge of the double page spread.

Anything placed in the middle of the spread will NOT be lost in the crease.

The IG/OG page isn't as wide as the IFC page to allow it to fold inside the magazine.

## Inner Gate (IG)

## TRIM:

198mm wide x 297mm high

## **BLEED:**

204mm wide x 303mm high

## Inside Front Cover (IFC)

#### TRIM:

208mm wide x 297mm high

#### **BLEED**:

214mm wide x 303mm high